REGULAR MEETING OF THE KEYSVILLE TOWN COUNCIL HELD ON February 9, 2026

The regular meeting of the Keysville Town Council was held on Monday, February 9, 2026, at 7:00 p.m. at the Keysville Town Office. Present was Mayor Robert J. Schaefer, presiding, and Vice Mayor Anthony Ferranto and Council Members Wendy Gallion, Tom Fisher, Scotty Jackson, and Rhonda Benn. Council Member Rachael Clark was absent. Staff present included Sherry Marker, Town Clerk, and guests in attendance were Landon Green, Charlotte County Administrator, Adrienne Campbell with the Board of Supervisors for the Keysville district, and Eric Traywick.

Mayor Schaefer called the meeting to order and welcomed all in attendance.

Council Member Benn offered the invocation.

Public Comments:

Mr. Green stated that one of the Board of Supervisors' initiatives is to strengthen relationships between the towns and the county, which is why Mrs. Campbell was in attendance with him tonight. He encouraged everyone to feel free to reach out to either of them or him if there is anything they can assist us with.

Minutes:

Motion to approve January 12, 2026, minutes was made by Vice Mayor Ferranto and seconded by Council Member Jackson. Motion was carried unanimously.

Financials:

Council Member Gallion noted that on page 2 of the financials, the $8,000 needed to be moved down from "Newspaper Subscriptions" to "Public Software".

Motion was made by Vice Mayor Ferranto and seconded by Council Member Benn to approve the January 2026 financials with revisions and pay the bills. Motion was carried unanimously.

Committees

Street and Library

Dog Leash Law Review

- Council Member Gallion stated she would like the dog leash laws to be reviewed and updated.

Handrail Request – Subway

- Council Member Gallion also suggested installing a handrail at Subway. Mayor Schaefer stated that handrails are the responsibility of VDOT and suggested the committee reach out to them.

Dilapidated Properties

- Council Member Benn stated that dilapidated properties in town need to be addressed. Mayor Schaefer reported that he met with Fire Marshal Mike Hickam, and the town will need to coordinate with John Hess to have the buildings designated as "unsafe structures." Once designated, this will provide the town with stronger legal grounds to proceed with demolishing the structures and charging the property owners for the associated costs.

Water

- Nothing to report.

Wastewater

Jetter Purchase Inquiry

- Council Member Fisher suggested the town look into purchasing a Jetter.
- Mayor Schaefer stated that Mr. Fisher can reach out to CRC to see if any grants are available.

Old Business

Removal of Holiday Decorations

- The snowflakes will be taken down on Saturday, February 14.

Flags for Memorial Day

- Flags will be put up by Memorial Day, May 25.

Double-Sided LED Sign

- Mayor Schaefer requested additional information from Joe Giles regarding the double-sided LED sign.
- There are no grants available through CRC to assist with funding.
- The Fire Department may have grant funding available. Sam Church will follow up with Mayor Schaefer.

Town Manager Position

- Seven applications were provided to the council for the Town Manager position.
- Mayor Schaefer asked council members to review the resumes and text him their top three choices.
- He would like to hold interviews with the top candidates before the next meeting.
- Council members agreed that Wednesdays after 5:00 p.m. would work best.

Water and Sewer Rates

- Mayor Schaefer stated the town needs to increase the water and sewer rates, noting that surrounding towns have higher rates.
- He will provide more details at the next meeting.

New Business

Generator Rental for Water Plant

- Mayor Schaefer stated that in anticipation of the winter storm, he authorized the rental of a generator for the water plant.
- The cost was $1,500 for the first week and $1,500 for the second week.

Zoning Application – White's Building Supply

- Mayor Schaefer stated he received a zoning application from White's Building Supply for a subdivision on Southern Drive.
- The application will be forwarded to Planning and Zoning for review and approval.

Virginia Investment Pool

- Mayor Schaefer stated he is looking into the Virginia Investment Pool for the town.

Mayor's Report

Publiq Software

- Mayor Schaefer said that he and Ms. Marker had a meeting with Public Software to discuss Express Bill pay.

Upcoming Event

- An Open House/Easter Egg Hunt/Block Party will be held at Wayland's Nursing Home. The Lions Club is also organizing a car show to take place at the same time.

Adjournment:

Motion was made by Council Member Fisher and seconded by Vice Mayor Ferranto to adjourn the meeting. The meeting was adjourned at 8;15 pm.

Sherry L. Marker, Clerk/Treasurer

Robert J. Schaefer, Mayor